

BAC Tracker

How to . . .

Create and Manage Case Files

To create a new case, click “New Case”

The screenshot displays the BAC Tracker application interface. On the left is a sidebar menu with sections: Home, Account, and Support. The 'Home' section contains 'New case', 'Cases', and 'Report preferences'. The 'Account' section contains 'Account Info' with license and billing details. The 'Support' section contains 'Tutorials', 'Contact Us', and 'Log Out'. The main content area is titled 'Application' and shows 'All Cases' with a search bar. A 'Shortcuts' section includes 'Customize your report details', 'Looking for a good start?', and 'Any questions or need additional support?'. The 'All Cases' section shows an 'Empty list!' message with the text 'You have no cases at this moment' and a 'New case' button. Two 'New case' buttons are highlighted with red boxes: one in the sidebar and one in the top right of the main content area.

Enter the required information related to the case. When finished, click “Save case” to select which type of Alcohol Extrapolation Report to generate.

New case

i To create a new case, please fill all the following required fields

Agency

05/29/2023 Organization Name Reference ID

Subject

Full name Male Female

Age (years) Height (in) Weight (lb)

Elimination Rate

i Elimination range [g/dl/hr]

Low range: High range:

0.01 0.025

Previously created cases will appear on your main dashboard page. To open a previously created case, click “Cases”

The screenshot displays the BAC Tracker dashboard interface. On the left is a vertical navigation sidebar with the following sections: 'Home' (containing 'New case' and 'Cases', where 'Cases' is highlighted with a red border), 'Report preferences', 'Account' (containing 'Account Info' with license and billing details), and 'Support' (containing 'Tutorials', 'Contact Us', and 'Log Out'). The main content area is titled 'Application' and shows the breadcrumb 'Dashboard / All Cases'. It features a 'Shortcuts' section with three cards: 'Customize your report details' (with a 'Set report preferences' link and a book icon), 'Looking for a good start?' (with a 'Search tutorials' link and a document icon), and 'Any questions or need additional support?' (with a 'Contact us' link and a speech bubble icon). A 'New case' button is located in the top right of the shortcuts area. Below the shortcuts is an 'All Cases [0]' section with a search bar labeled 'Search cases'. The main content area displays an 'Empty list!' message: 'You have no cases at this moment', with a 'New case' button centered below it.

Once selected, the user will view a list of all cases that have been created in their account. Users can search for a specific Case by Organization, Ref. ID, or Subject Name. Users can also expand to view or edit the details of a specific case or select and delete specific Case(s).

All Cases [3] Search cases 

<input type="checkbox"/>	DATE	ORGANIZATION	REF. ID	SUBJECT NAME	GENDER	AGE	
<input type="checkbox"/>	05/15/2022	ACME Organization	0000-0000	Richards, John	M	37	
<input type="checkbox"/>	05/15/2022	Test Organization	12345	Smith, Jane	F	42	
<input type="checkbox"/>	05/15/2022	Sample Organization	2022-SAMPLE-0001	Johnson, Janice	F	29	

Visit us online for additional support

<https://www.bac-tracker.com/support>